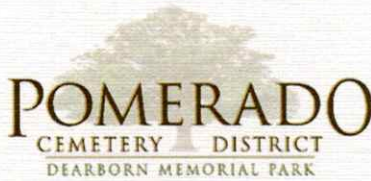


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14361 Tierra Bonita Road, Poway, CA 92064  
Phone (858) 748-5760 | Fax (858) 748-5824  
Email: admin@dearbornceemetery.com | Website: www.dearbornceemetery.com  
General Manager | Carrie Perryman

**Board of Trustees | James Lyon, President | Kevin Haupt, Vice President | Denise Polito, Secretary**

**MINUTES**  
**Special Meeting**  
**November 20, 2024**

**1. Call to order / Roll Call**

The special meeting of the Board of Trustees of the Pomerado Cemetery District was called to order at 1:00 pm. by Board President, James Lyon.

**Attendance**

Members Present Board President, James Lyon, Board Vice President, Kevin Haupt, and Board Secretary, Denise Polito

Members Absent: None

District Staff Present: General Manager, Carrie Perryman

**2. Public:**

Guest(s): PLSA Senior Project Manager, Michael Smith  
SDA Architects President, Stephen Dalton  
SDA Architects Job Captain, Sebastian Beingolea

Correspondence: None

**3. Cemetery Expansion – Team Meeting**

The architects presented three design options for the proposed administration building, committal area, patio, and parking. The team discussed the various elements of each design and shared their preferences. A new layout for the maintenance area and a new committal area, to be located at the site of the old administration building, were presented. Next, Civil Engineer, Mike Smith introduced a layout of grave spaces for the new expansion area and discussed the management of the water flow to the existing drainage system. The meeting was productive, with valuable feedback and considerations shared by everyone.



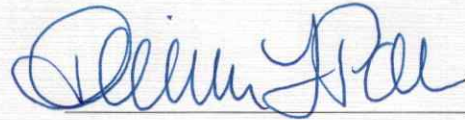
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**ADJOURNMENT**

**10. Next Scheduled Board Meeting**

The next regular board meeting is scheduled for Wednesday, November 20, 2024, at 3:00 pm.  
Meeting Adjourned.

I certify that a quorum was present. I hereby certify that the foregoing is a true and correct copy of the Board of Trustees Meeting held Wednesday, November 20, 2024.



Denise Polito/Board Secretary

Date: 12-18-2024



Keyin Haupt /Board Vice President